

Massachusetts Society of Municipal Conservation Professionals PO Box 375 Lincoln, MA 01773

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Brown Bag Lunch Series

eDEP & Other Best Practices for Going Paperless

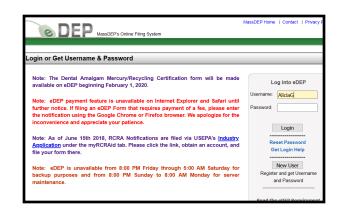
MassWildlife Headquarters
1 Rabbit Hill Road, Westborough, MA
Wednesday, February 26, 2020
11:00pm-1:00pm

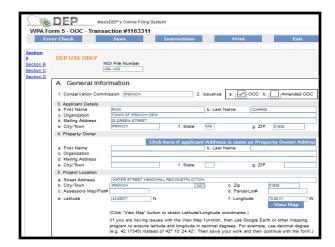
Join Environmental Planner, Alicia Geilen and Topsfield Conservation Agent, Heidi Gaffney, for tips on how to reduce paper in the office. Subjects will include:

- ⇒ Pros and cons of paper vs. electronic paperwork and record keeping;
- ⇒ Benefits of "going electronic" at Commission meetings; and
- \Rightarrow How to use eDEP.

For maximum benefit in the training, bring a <u>fully-charged</u> lap top, and have an authorized eDEP account as a Conservation Agent/Member. Instructions for an eDEP account and getting authorized are at https://tinyurl.com/s6zqqsa, or call your DEP Regional Circuit Rider or Wetlands Help Desk.

Due to space limitations, we are capping the session at 30 people. The training will also be offered at MACC Annual Conference on 2/29/20.





There will be a board meeting before, at 10:00 am. Everyone is welcome to attend. Please carpool if you can. RSVP at https://tinyurl.com/msmcp2-26-20event.